



HEADQUARTERS
NORTH CAROLINA WING CIVIL AIR PATROL
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REPLY TO
ATTN OF: Maj Richard G. Augur, DO

4 Jan 04

SUBJECT: NC Wing Flight Crew Information File (NCW FCIF) # 04-4: Change of Aircraft Control

TO: NC Wing Pilots, Commanders, and Stan/Eval members

1. The Federal Aviation Administration (FAA) Practical Test Standards (PTS) contains several "Special Emphasis Areas". Number two on that special emphasis list is "procedures for positive exchange of flight controls (who is flying the airplane)".
2. Change of aircraft control procedures have been identified as a weak area in this wing.
3. Following is a reprint of the information contained in the PTS:

Positive Exchange of Flight Controls

During flight training, there must always be a clear understanding between students and flight instructors of who has control of the aircraft. Prior to flight, a briefing should be conducted that includes the procedure for the exchange of flight controls. A positive three-step process in the exchange of flight controls between pilots is a proven procedure and one that is strongly recommended.

When the instructor wishes the student to take control of the aircraft, he or she will say, "You have the flight controls." The student acknowledges immediately by saying, "I have the flight controls." The flight instructor again says, "You have the flight controls." When control is returned to the instructor, follow the same procedure. A visual check is recommended to verify that the exchange has occurred. There should never be any doubt as to who is flying the aircraft.

4. Pilots WILL use this procedure when operating CAP aircraft regardless of mission type and this procedure will be briefed during the pre-flight briefing.
5. Change of aircraft control will be graded under CAPF 5, Item XIII.B. Vigilance, Risk Management and Judgment. Checklist discipline will be graded under CAPF 91, Item XIII.C. Crew Resource Management.

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